

Byron Park District Regular Meeting Minutes

Tuesday, July 18, 2023 at 6:00 p.m.

Byron Park District Board Room

1.1 Commissioner Jeffrey called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Jeffrey, Griffith, Oracki and Wilmarth.

ABSENT: Boyle

STAFF PRESENT: Director Paul Zepezauer, Superintendent of Parks John Walters

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Wilmarth made a motion to approve the agenda as presented.

Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF JUNE 20, 2023: Commissioner Oracki made a motion to approve the Regular Meeting Minutes of June 20, 2023 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING JUNE 30, 2023: Director Zepezauer advised that through the first half of the year, the District is in position to meet or exceed the 2023 budget goals. There were three payrolls in June of 2023 so the year to year comparisons are off since there were three payrolls in July of 2022, not June. Fee revenue was up from 2022. Cultural Arts and the PE Center continue to be the highest sources of income and expenses. Bank Balances and Payroll were reviewed. Commissioner Griffith made a motion to approve the Treasurers Report for the month ending June 30, 2023. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

5.2 APPROVAL OF BILLS FOR JUNE 2023: Commissioners reviewed the list of bills for June 2023. Commissioner Oracki inquired about an invoice to AGHL Law. Director Zepezauer advised that it was for the drafting of the construction contracts for Johnson Park. Commissioner Wilmarth made a motion to approve the bills as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

6.0 OLD BUSINESS: None.


7.1 REVIEW OF CLOSED SESSION MINUTES: Director Zepezauer advised there are three sets of closed session minutes that are currently not available for public inspection. Staff recommend keeping all three confidential at this time. Commissioner Wilmarth made a motion to keep closed session meeting minutes of December 18, 2018, August 20, 2019, and October 15, 2019 confidential. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer provided an update on the completion of the Johnson Park construction project and the proposed revision of the IGA with the Byron School District to include Byron Civic Theatre. Brochure printing and mailing costs were reviewed. A three-year history of Punch Card and Membership Daily Visits was reviewed. The HR/Safety Report included updates on seasonal employees and upcoming inspections. The parks update included the construction progress at Johnson Park and the floats that were constructed and used in the Byronfest parade. The recreation report included baseball/softball updates, Byronfest 5k and parade updates, and an update on the summer cultural arts programs.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Wilmarth made a motion to adjourn at 6:56 p.m. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

 8-15-23
Signature Date

 8-15-2023
Signature Date