



Byron Park District Regular Meeting Minutes

Tuesday, April 18, 2023 at 6:00 p.m.

Byron Park District Board Room

1.1 Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Jeffrey, Griffith and Wilmarth.

ABSENT: Oracki*

STAFF PRESENT: Director Paul Zepezauer, John Walters, Nick Warner and Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Boyle made a motion to approve the agenda as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

*Commissioner Oracki arrives at 6:01 pm

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF MARCH 21, 2023: Commissioner Boyle made a motion to approve the Regular Meeting Minutes of March 21, 2023 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING MARCH 31, 2023: Director Zepezauer provided the Treasurers Report for the month ending March 31, 2023. Income Statements were reviewed; March was a positive month for the Recreation Fund. Revenues and Expenses were both up when compared to 2022 with a bottom line that was slightly down. Revenue by Department reflected pre Covid numbers for the Tiger Den Program. Expenses reflect the impact of inflation on costs; fees have been and will continue to be adjusted moving forward as a result. When comparing Revenue vs. Budget the District is out pacing past years with the exception of 2021, which reflected funds for the Johnson Park project. Overall, the district is off to a good start for Quarter 1. Payroll and bank balances were reviewed. Commissioner Jeffrey made a motion to approve the Treasurers Report for the month ending March 31, 2023. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

5.2 APPROVAL OF BILLS FOR MARCH 2023: Commissioners reviewed the list of bills for March 2023. Commissioner Jeffrey made a motion to approve the bills as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

6.0 OLD BUSINESS: None.

7.1 APPROVAL OF THE DRAINAGE PIPE BID: Director Zepezauer reported after several site visits and plan revisions, the length of pipe needed to for the Johnson Park project was reduced as much as possible to keep costs down. Quotes for the drainpipe came in over \$30,000.00 which requires the product be competitively bid and advertised. Bradford Supply was the only distributor to submit a bid for the project for a total of \$33,281.20. Commissioner Oracki made a motion to

approve Bradford Supply's bid of \$33,281.20. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer advised the theatre projector and new outlet have been installed. The first production to utilize the projector will be Footloose Jr. and then the dance recitals will use it in June. He noted the projector will offer a significant upgrade for performances. Work at Johnson Park is scheduled to start the week of April 24. Director Zepezauer advised the State of Illinois now requires government agencies to create an Efficiency Committee comprised of the Board of Commissioners, FOIA Officer, and two residents to study the efficiency of the District. Discussion occurred; staff will reach out to community members to participate. The three-year visit history reflected an increase in attendance during the month of March. Playground Inspections have been completed on all 5 playgrounds. Several new employees have been hired. Carrie is working on the creation of Building and Inspection Forms to implement in the future. A Customer Service Training is being created and Volunteer Training has been updated. John reported issues with the playground surfaces at Hamas Park and the Athletic Fields; a repair kit was ordered for Hamas Park and the Athletic Fields are under warranty. Spring preparations are underway at the parks, including weed prevention, seeding, and cleaning. Preparation for the drainage improvements at Johnson Park have begun. The Recreation Report reflected the start of Spring Soccer and Baseball/Softball. A new Personal Trainer was hired, fitness classes are well attended, and Juice Bar sales are strong. Dance has entered the final session of the season concluding with the recital. The Competition Team participated in their first competition of the year and took home several awards. Marketing for upcoming special events has begun. Registration for the Tiger 10, Byron Fest 5K and Sock Hop is open. Flyers for the Tiger 10 have been distributed to area races. Work on the Summer Program guide concluded and delivery is anticipated to be within the week.

8.2 BOARD REPORTS: Commissioner Oracki suggested staffing the Fitness Center with adults due to ongoing issues with guest behavior including profanity and congregating. Discussion occurred. Director Zepezauer advised daily visits are at all-time highs resulting in wait times during peak times of the day. He noted staff will look into various ways to address poor guest behavior.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Boyle made a motion to adjourn at 6:47 p.m. Commissioner Jeffrey seconded the motion, which passed unanimously on voice vote 5-0.


Signature _____ Date 5-16-23


Signature _____ Date 5-16-23