

**Byron Park District Regular Meeting Minutes**  
Tuesday, January 16, 2024 at 6:00 p.m.  
Byron Park District Board Room

**1.1** Commissioner Jeffrey called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

**1.2** On roll call, the following were:

**PRESENT:** Commissioners Jeffrey, Griffith, Oracki and Wilmarth.

**ABSENT:** Boyle

**STAFF PRESENT:** Executive Director Paul Zepezauer, Superintendent of Parks John Walters

**GUESTS:** Phil Brower

**2.0 PUBLIC COMMENT:** None.

**3.1 BOARD AMMENDMENTS TO THE AGENDA:** None.

**3.2 STAFF AMMENDMENTS TO THE AGENDA:** None.

**3.3 APPROVAL OF THE AGENDA:** Commissioner Oracki made a motion to approve the agenda as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

**4.1 APPROVAL OF THE SPECIAL MEETING MINUTES OF DECEMBER 19, 2023:** Commissioner Griffith made a motion to approve the Special Meeting Minutes of December 19, 2023 as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

**4.2 APPROVAL OF THE REGULAR HEARING MINUTES OF DECEMBER 19, 2023:** Commissioner Oracki made a motion to approve the Regular Meeting Minutes of December 19, 2023 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

**5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING DECEMBER 31, 2023:** Director Zepezauer provided the Treasurers Report for the month ending December 31, 2023. Notes and highlights from the unaudited year end income statements were provided. Revenue vs. Budget and Expenses vs. Budget were reviewed. Payroll and Bank Balances were reviewed. Commissioner Griffith made a motion to approve the Treasurers Report for the month ending December 31, 2023. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

**5.2 APPROVAL OF BILLS FOR DECEMBER 2023:** Commissioners reviewed the list of bills for December 2023. Commissioner Oracki made a motion to approve the bills as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

**7.1 REVIEW OF CLOSED SESSION MINUTES:** Director Zepezauer advised there are three sets of closed session minutes that are currently not available for public inspection. Discussion regarding the three sets occurred. Commissioner Oracki made a motion to make the August 20, 2019 and October 15, 2019 minutes available for public inspection. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

**8.1 DIRECTOR/STAFF REPORTS:** Director Zepezauer provided a 2 year history of membership and punch card daily visits. The HR/Safety Report was provided. The board was updated on the status of the Nutcracker performance and the OSLAD reimbursement for Johnson Park. The HR/Safety report was provided. The parks report was provided. The

benches for Johnson Park have been installed. The recreation report was provided.

**8.2 BOARD REPORTS:** Commissioner Griffith stated that there were several individuals in the fitness center dropping weights and the staff needs to a better job monitoring them. He also stated that the cleanliness of the facility is not acceptable, the floors and treadmills are not being cleaned well enough, and he is tired of talking about it. Discussion occurred regarding the facility cleanliness.

**9.0 CLOSED SESSION:** None.

**10.0 ADJOURNMENT:** Commissioner Oracki made a motion to adjourn at 6:35 p.m. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

 2-20-24

Signature

Date

 2-20-24

Signature

Date