

Byron Park District Regular Meeting Minutes
Tuesday, September 21, 2021 at 6:05 p.m.
Byron Park District Board Room

1.1 Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:05 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Oracki, and Wilmarth.

ABSENT: Griffith and Jeffrey.

STAFF PRESENT: Director Paul Zepezauer, John Walters, Nick Warrner and Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Oracki made a motion to approve the agenda as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 3-0.

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF AUGUST 17, 2021: Commissioner Oracki made a motion to approve the Regular Meeting Minutes of August 17, 2021. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 3-0.

4.2 APPROVAL OF THE SPECIAL MEETING MINUTES OF SEPTEMBER 3, 2021: Commissioner Boyle made a motion to approve the Regular Meeting Minutes of September 3, 2021. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 3-0.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING AUGUST 2021: Director Zepezauer provided a review of the Income Statements. August recreation fund revenues were relatively consistent over the last 3 years. He noted this is a positive sign that may indicate a return to normal. The District anticipates ending the year just under the projected deficit. Revenue, Fund, and Expense Comparisons were reviewed. Payroll and bank balances were reviewed. Commissioner Boyle made a motion to approve the Treasurers Report for the month ending August 30, 2021. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 3-0.

5.2 APPROVAL OF BILLS FOR AUGUST 2021: A list of bills for August 2021 was provided. Commissioner Boyle made a motion to approve the bills as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 3-0.

6.1 FACILITY EXPANSION: The locker room floors have been regraded. The final close out documents from Russell have been received. A review of change orders was conducted. Commissioner Boyle made a motion to approve the final payment to Russell Construction in the amount of \$95,962.61. Commissioner Oracki seconded the motion which passed unanimously on voice vote 3-0.

7.1 APPROVAL OF THE ENVIRONMENTAL POLICY: Director Zepezauer provided a copy of the Environmental Policy which was developed by Carrie Stralow and John Walters. The policy provided guidelines on how to make environmentally responsible choices within the District. Commissioner Oracki made a motion to approve the Environmental Policy. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 3-0.

7.2 REVIEW OF THE ENVIRONMENTAL REPORT CARD: The Environmental Report Card was provided. The District will continue to implement more of the items listed on the report card to improve the score.

7.3 APPROVAL OF THE UPDATED COVID 19 VACCINE POLICY: Director Zepezauer provided a Covid 19 vaccine update for the District. Discussion regarding daily operations, administrative responsibilities, and the financial burden to the District occurred. After consultation with the Districts Attorneys, it was determined the District can require new employees be vaccinated. Director Zepezauer recommended all new hires be vaccinated or request a religious or medical exemption. An updated policy was provided for review. Commissioner Oracki advised she will not vote to support a policy requiring future hires be vaccinated. She further advised she supports medical choice and requiring staff to be vaccinated is morally and ethically wrong. Commissioners requested the Covid 19 Vaccine Policy be tabled until the next regularly scheduled meeting.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer provided the Directors Report. Staff are in the early stages of the budget process. A date for the budget meeting will be set at the next regularly scheduled Board Meeting. The Governor recently signed a law that will allow the IDNR the ability to extend project agreements past two years. The District is inquiring about an extension for the Johnson Park Project. The IAPD Accreditation site visit is scheduled for October 28. Punch Card and Daily Visits saw a significant decline with the mask mandate. The HR/Safety Report was provided. Currently 20 employees will test weekly to be eligible to remain on site. Routine trainings are ongoing. PDRMA has launched a new risk management review process and self-assessment software system and a new asset management system. The later will be used for both insurance purposes and GASB34 reporting for yearly financial audits. The Parks Report was provided. A significant amount of tree damage cleanup was completed at Black Hawk Meadow Park. Some tennis court repairs are tentatively scheduled for September 24; the Builders Club will provide labor assistance. The product for the playground surface replacement has been ordered. The Recreation Report was provided. Highlights included the conclusion of fall soccer, registration for basketball opening, the addition of a Certified Zumba Instructor and return of our Personal Trainer, Ashley Champlain. Fall facility hours returned on September 7th. Tiger Den continues to see approximately 30 participants per day. Dance recital and competition classes began on September 7th. 23 Dancers will be competing on the competition team this season. Rehearsals for the Wizard of Oz continue. Shows are October 16 and 17. The Special Event and Marketing Report was provided. Registrations for the Fall Frenzy race series continue to come in, however, registration is on the low side. Plans for Halloween on the Prairie are underway with new and improved games and activities. Nick and Elaine continue to work with tech support to resolve issues with the credit card readers. Programs for the Winter Spring Brochure are due 10/4. Marketing for fall programs is underway.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Boyle made a motion to adjourn at 7:12 p.m. Commissioner Oracki seconded the motion which passed unanimously on voice vote 3-0.

Jeff Walmanth 10-19-21

Signature

Date

Jack Oracki 10-19-21

Signature

Date