

Byron Park District Regular Meeting Minutes

Tuesday, March 20, 2018 at 6:30 p.m.

Byron Park District Conference Room (420 N. Colfax)

1.1 Commissioner Jeffrey called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Jeffrey, Oracki, and Wilmarth. Commissioner Griffith was present by phone.

ABSENT: None.

STAFF PRESENT: Director Paul Zepezauer, Superintendent of Recreation Nick Warrner, and Marketing & Registration Manager Elaine Carow

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Oracki made a motion to approve the agenda as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 5-0.

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF FEBRUARY 20, 2018: Commissioner Wilmarth made a motion to approve the Regular Meeting Minutes of February 20, 2018 as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

4.2 APPROVAL OF THE SPECIAL MEETING MINUTES OF MARCH 6, 2018: Commissioner Wilmarth made a motion to approve the Special Meeting Minutes of March 6, 2018 as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

5.1 TREASURER REPORT FOR THE MONTH ENDING FEBRUARY 28, 2018: Director Zepezauer reviewed income statements. Overall 2018 was a strong year with numerous projects completed. Recreation Fee Revenue was up overall. Commissioner Oracki made a motion to approve the Treasurer Report as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 5-0.

5.2 APPROVAL OF BILLS FOR FEBRUARY 2018: Director Zepezauer provided a list of bills paid. Commissioner Boyle made a motion to approve the bills for February 2018 as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 5-0.

6.0 OLD BUSINESS: None.

7.1 APPROVAL OF ITEMS FOR DISPOSAL: Director Zepezauer provided a list of items for disposal. Items included outdated electronics, broken park furnishings in storage, videos, signage, paperwork and athletic equipment. Director Zepezauer advised paperwork would need to be approved by the Illinois Records Commission prior to disposal. Commissioner Oracki made a motion to give the Executive Director permission to make the determination as to which equipment items may be disposed of. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.


8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer provided the parks update. Soccer fields will be lined in the near future. The existing fishing piers, docks, and electrical hook up at Hamas Park should be completed in April. A contingency plan will be in place to remove the docks and launch if necessary. A Buildings and Grounds update was provided, the large summer project will be the replacement of the PE Center flooring. Additional information is expected to be available at the April or May Buildings & Grounds meeting. The Park District has been accepted as a PDRMA member and the implementation process will begin next week with an overview of their services. Nick Warrner provided the Recreation Report. Highlights included spring sports updates, the dance recital and Max Galaxy update. Discussion regarding volunteer coaching resources occurred. Additional reports from Carrie and Elaine were briefly reviewed. Commissioners did not have questions.

8.2 BOARD REPORTS: Commissioner Oracki asked if the Park District contributes to the Byron Boosters. Director Zepezauer advised the Park District donates auction items and will once again sponsor a hole at the annual golf fundraiser.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Boyle made a motion to adjourn at 7:28 p.m. Commissioner Oracki seconded the motion which passed unanimously on voice vote 5-0.

4/17/18 
Date Signature

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