

Byron Park District Regular Meeting Minutes

Tuesday, September 18, 2018 at 6:33 p.m.

Byron Park District Conference Room (420 N. Colfax)

1.1 Commissioner Jeffrey called the Regular Meeting of the Board of Commissioners to order at 6:32 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Griffith, Jeffrey, and Wilmarth.

ABSENT: Oracki.

STAFF PRESENT: Director Paul Zepezauer, Superintendent of Recreation Nick Warrner, and Marketing & Registration Manager Elaine Carow.

GUESTS: Chris Remhof.

2.0 PUBLIC COMMENT: Mr. Remhof provided feedback regarding the first annual Tiger 10 Miler trail race. He thanked staff for their hard work on the event and reported all feedback was positive.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Griffith made a motion to approve the agenda as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 4-0.

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF AUGUST 21, 2018: Commissioner Boyle made a motion to approve the Regular Meeting Minutes of August 21, 2018 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

5.1 TREASURER'S REPORT FOR THE MONTH ENDING AUGUST 31, 2018: Director Zepezauer reviewed the income statements noting deferred revenue as of August 31 is not reflected in the report. Recreation Fee Revenue Comparison is in line with previous years. The Recreation Fund Comparison was reviewed. Discussion regarding the need to evaluate the Tiger Sharks Swim Team costs and expenses occurred. Also reviewed was the Recreation Fee Revenue by Source, March – August Revenue vs. Budget, and March – August Expenses vs. Budget. Commissioner Griffith made a motion to approve the Treasurer Report as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

5.2 APPROVAL OF BILLS FOR AUGUST 2018: Director Zepezauer provided a list of bills paid for August 2018. He advised several capital improvement projects were completed; Ball Diamonds, and the Hamas Park signage and drinking fountain. Commissioner Boyle made a motion to approve the bills for August 2018 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

6.0 OLD BUSINESS: None.

7.1 POLICE FUND RESOLUTION: Discussion regarding the need to pass the Police Fund Resolution occurred. Building security, safety, and the ability to assist the school were addressed as a priority for establishing a Police Fund. Director Zepezauer advised if Commissioners voted to approve said resolution, a notice would be placed in the paper giving voters an opportunity to review the resolution and petition to have it added to the next election ballot for public vote. Commissioner Griffith made a motion to approve Resolution 2018-03. Commissioner Boyle seconded the motion which passed unanimously on roll call vote 4-0.

AYES: Commissioners Boyle, Griffith, Jeffrey and Wilmarth
NAYS: None.
ABSENT: Oracki.


* Commissioner Oracki arrived at 6:55 p.m.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer provided a Hamas Park update. The drinking fountain was installed. Paperwork for reimbursement was submitted to the DNR. Docks are set to be removed in early October. Spot lights for the flag and sign will be installed. Engraved pavers will be installed once received. Director Zepezauer advised he continues to attend the school safety meetings and is actively working with the school to identify and implement solutions for improving safety and security. An update regarding the Johnson property purchase was given; no action has been taken by the seller. Frontier has been contacted regarding the overhead power lines at Hamas Park; no response was received. The Recreation Report was presented by Nick Warrner. Fall Soccer welcomed 176 children or 16 teams. Sundays Girls Basketball League registration is still open, however, commitment from teams has been challenging. Fall Basketball League registrations are beginning to come in. Tiger Sharks fall session has 58 registered swimmers with 28 in Shark Pups. Staff hope to see registration numbers remain strong and consistent. Fall Swim Lessons have begun and each class has participants. A special event recap was provided. The fitness update indicated participants are enjoying the new kettlebells and free weights. Young Rembrandt after school drawing class reached maximum enrollment with a wait list. Dance welcomed 176 participants for the fall session. The Aquatics report noted an upcoming lifeguard certification course and the need for trained lifeguards. Elaine Carow provided a Marketing report. She provided a recap of the Tiger 10 Miler, future promotion of the Silver Sneakers Program, and upcoming athletics promotion. Elaine reviewed the Free Time Membership for Byron High School students and discussed the benefits of having students swipe in. She noted the oversight offered in relation to usage and safety.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Wilmarth made a motion to adjourn at 7:35 p.m. Commissioner Boyle seconded the motion which passed unanimously on voice vote 5-0.

10-16-18 
Date Signature


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