

Byron Park District Regular Meeting Minutes

Tuesday, June 19, 2018 at 6:32 p.m.

Byron Park District Conference Room (420 N. Colfax)

1.1 Commissioner Jeffrey called the Regular Meeting of the Board of Commissioners to order at 6:32 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Griffith, Jeffrey, and Wilmarth.

ABSENT: Oracki.

STAFF PRESENT: Director Paul Zepezauer, Superintendent of Recreation Nick Warrner, and Marketing & Registration Manager Elaine Carow.

GUESTS: Don Shaw of Lauterbach and Amen and Chris Remhof.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Wilmarth made a motion to approve the agenda as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

4.1 APPROVAL OF THE SPECIAL MEETING MINUTES OF MAY 15, 2018: Commissioner Griffith made a motion to approve the Special Meeting Minutes of May 15, 2018 as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

4.2 APPROVAL OF THE REGULAR MEETING MINUTES OF MAY 15, 2018: Commissioner Boyle made a motion to approve the Regular Meeting Minutes of May 15, 2018 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

4.3 APPROVAL OF THE CLOSED SESSION MEETING MINUTES OF MAY 15, 2018: Commissioner Wilmarth made a motion to approve the Closed Session Meeting Minutes of May 15, 2018 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

*Commissioner Oracki arrives at 6:37 p.m.

5.1 TREASURER REPORT FOR THE MONTH ENDING MAY 31, 2018: Director Zepezauer reviewed the May 2018 Treasurers Report. Director Zepezauer explained May is the first month with deferred revenue. As a result, there will be some fluctuations on the income statements over the next twelve months which will even out. Fee revenue comparisons and fund comparisons were provided. The May revenue vs. budget is up overall and on track when compared to 2017. May expenses vs. budget are on pace with the ten month budget.

Commissioner Griffith made a motion to approve the Treasurer Report as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

5.2 APPROVAL OF BILLS FOR MAY 2018: Director Zepezauer provided a list of bills paid. Commissioner Boyle made a motion to approve the bills for May 2018 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

5.3 APPROVAL OF FY 2018 AUDIT: Don Shaw with Lauterbach and Amen reviewed the FY 2018 Audit results. Commissioner Wilmarth made a motion to approve the FY 2018 Audit. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

6.0 OLD BUSINESS: None.


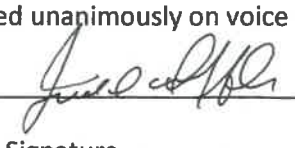
7.0 NEW BUSINESS: None.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer provided the parks update beginning with Hamas Park. Concrete work for the portable restroom pad and outline for the memorial plaza will be completed by Neil wills. A geese away strobe light has been installed. The kayak launch will be relocated to the west side of the dock and face down stream to assist kayakers with launching. Drinking fountain installation will begin in July. Director Zepezauer advised the new state budget has appropriated funds for the OSLAD grant program. Currently the only option would be acquisition. Discussion occurred. An update was provided regarding potential partnership opportunities with Exelon in the new budget year and information will be submitted prior to October 31st for consideration. Nick Warrner provided the Recreation Report. Athletic updates were provided and discussion regarding fall soccer occurred. Byron Dance Academy offered summer dance camp which attracted many new participants. Staff are currently working on the fall dance schedule for the 2018-19 recital year. A special event update was provided; brief discussion regarding the Tiger 10 Miler occurred. Summer Camp attendance continues to remain steady and feedback regarding the online registration process has been positive. New scoreboards for the PE Center and Mary Morgan Gym are scheduled for installation. We are currently in search of a new fitness instructor to offer additional classes for punch card holders. Employee orientations have been scheduled to review employee and facility policies. Elaine Carow provided a Silver Sneakers Fitness Class update. Brief discussion occurred. Additional updates included the status of the Max Galaxy implementation process and the fall brochure.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Oracki made a motion to adjourn at 7:40 p.m. Commissioner Griffith seconded the motion which passed unanimously on voice vote 5-0.

	7-17-18		7.17.18
Signature	Date	Signature	Date