

**Byron Park District Regular Meeting Minutes**

Tuesday, February 20, 2018 at 6:30 p.m.

Byron Park District Conference Room (420 N. Colfax)

**1.1** Commissioner Jeffrey called the Regular Meeting of the Board of Commissioners to order at 6:30 p.m.

**1.2** On roll call, the following were:

**PRESENT:** Commissioners Boyle, Griffith, Jeffrey, Oracki, and Wilmarth.

**ABSENT:** None.

**STAFF PRESENT:** Director Paul Zepezauer, Superintendent of Recreation Nick Warrner, and Marketing & Registration Manager Elaine Carow

**GUESTS:** Terry Shroyer, Dixon Park District, Matt Magnifici, Phil Kesler, and Shane Pruitt

**2.0 PUBLIC COMMENT:** Mr. Terry Shroyer from Dixon Park District addressed the board. Mr. Shroyer provided feedback regarding recent changes to the Leon Gasmund and Sandy Koufax baseball leagues requiring participants to participate in the draft process. Mr. Matt Magnifici also addressed the board and expressed disappointment in the decision and not being notified of the change earlier. Mr. Phil Kesler addressed the board and expressed concern that the draft process would impact kids he has coached for several years. He noted team size being a potential issue. Mr. Shane Pruitt addressed the board and provided a brief history of his conversations with the previous Athletics Administrator about keeping kids together and teams at manageable sizes. Brief discussion occurred. Commissioner Jeffrey appreciated the matter being brought to the board's attention and supported the need to rebuild communication with coaches. Commissioner Oracki stated her role as a board member requires she advocate for all kids and questioned how to form teams without leaving anyone behind. Commissioner Boyle addressed those present. He advised board members will need to have discussion, keeping in mind the participants are most important.

**3.1 BOARD AMMENDMENTS TO THE AGENDA:** None.

**3.2 STAFF AMMENDMENTS TO THE AGENDA:** None.

**3.3 APPROVAL OF THE AGENDA:** Commissioner Wilmarth made a motion to approve the agenda as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

**4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF JANUARY 16, 2018:** Commissioner Oracki made a motion to approve the Regular Meeting Minutes of January 16<sup>th</sup>, 2018 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

**5.1 TREASURER REPORT FOR THE MONTH ENDING JANUARY 31, 2018:** Director Zepezauer reported

Commissioner Oracki made a motion to approve the Treasurer Report as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

**5.2 APPROVAL OF BILLS FOR JANUARY 2018:** Director Zepezauer provided a list of bills paid. Commissioner Wilmarth made a motion to approve the bills for January 2018 as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

**6.1 POLICY MANUAL:** Director Zepezauer advised the policy manual needed to be officially approved so long as all board members have had an opportunity to review. He noted the manual will likely be updated twice yearly or as needed. He asked the board to entertain a motion to approve the Personnel Policy Manual. Commissioner Wilmarth makes a motion to approve the Personnel Policy Manual as presented. Commissioner Oracki seconded the motion which passed unanimously on voice vote 5-0.

**7.1 VOLUNTEER COACHES COMPENSATION:** Director Zepezauer reported he was recently contacted about alternatives to the 3 month volunteer membership for those that may already have a membership with the park district. Discussion occurred. Board consensus was to avoid any forms of compensation outside of the 3 month membership. Commissioner Jeffrey suggested developing a policy to address use of the volunteer memberships. Director Zepezauer concurred and indicated he would also like to create a volunteer manual.

**7.2 PDRMA MEMBERSHIP APPROVAL:** Director Zepezauer reported we are in the final stages of PDRMA membership. Membership will be voted on by PDRMA on March 1, 2018 provided resolution 2018-01 Authorizing Membership in PDRMA, and 2018-2 Acknowledging Recognition and Dedication to the Loss Control and Risk Management Principles of PDRMA are approved. Commissioner Oracki made a motion to approve resolution 2018-01 and 2018-02. Commissioner Wilmarth seconded the motion which passed unanimously on voice vote 5-0.

**8.1 DIRECTOR/STAFF REPORTS:** Director Zepezauer provided the parks update. Snow and ice are cleared as needed, maintenance is working indoors, and Tod Stanton is working on an alternative plan for the fishing piers. He has met with Larry Hewitt from the City of Byron to discuss potential interest in the parcel of land located near Sunshine Park to extend the bike path. Consensus was to revisit at the Budget Meeting. Director Zepezauer reported work on the 10 month budget has begun and a special meeting date of Mach 6<sup>th</sup> at 6:30 p.m. was scheduled to review. Discussion regarding Capital Projects for 2018 included Max Galaxy Software, Baseball Field Lighting Software, Skate Park Cameras and the River Front Property. An update on Buildings & Grounds was provided and master planning will begin once the new superintendent is in place. Nick Warner provided the Recreation Report. Highlights included the implementation of Max Galaxy Software, plans for the Byron Dance Academy Recital, a girls' basketball update, and upcoming special events. Discussion regarding the future of youth Baseball and Softball, as well as all youth sports overall, occurred. The future vision of youth athletics is to have organized, competitive and fun programs that serve the majority of youth in our community. Board members present provided feedback and supported the decisions made by administrative staff to encourage an atmosphere that will cater to all experience and ability levels thereby creating positive experiences to keep more kids involved for a longer period of time. Nick provided an overview of league improvements moving forward which included pre and post season coaches meetings. Commissioner Boyle supported coaches meetings, noting communication needs to improve. Commissioner Oracki felt the

philosophy of “no child left behind” should be utilized throughout the decision making process. Additional staff reports from Carrie Stralow and Elaine Carow were provided for review. Commissioners did not have questions.

**8.2 BOARD REPORTS:** None.

**9.0 CLOSED SESSION:** None.

**10.0 ADJOURNMENT:** Commissioner Oracki made a motion to adjourn at 8:35 p.m.  
Commissioner Boyle seconded the motion which passed unanimously on voice vote 5-0.

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