

Byron Park District Regular Meeting Minutes

Tuesday, March 19, 2019 at 6:00 p.m.

Byron Park District Conference Room (420 N. Colfax)

1.1 Commissioner Oracki called the Regular Meeting of the Board of Commissioners to order at 6:04 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle*, Griffith, Oracki, and Wilmarth.

ABSENT: Jeffrey

STAFF PRESENT: Director Paul Zepezauer, Superintendent of Recreation Nick Warrner, and Marketing & Registration Manager Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Wilmarth made a motion to approve the agenda as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 3-0.

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF FEBRUARY 19, 2019: Commissioner Wilmarth made a motion to approve the Regular Meeting Minutes of February 19, 2019 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 3-0.

5.1 TREASURER'S REPORT FOR THE MONTH ENDING FEBRUARY 28, 2019: Director Zepezauer provided the Treasurers Report. Overall January and February have been a good start to the fiscal year. Income statements were provided and reviewed. Approximately \$57,000 in revenue was deferred. There will continue to be some timing differences in regard to revenue due to the change from cash basis to accrual basis. The timing differences should even out over the next few months. Discussion regarding the increase in fee revenue for Tiger Sharks Swim Team occurred. Commissioner Griffith made a motion to approve the Treasurers Report as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 3-0.

5.2 APPROVAL OF BILLS FOR FEBRUARY 2019: Director Zepezauer provided a list of bills paid for February 2019. Commissioner Griffith made a motion to approve the bills for February 2019 as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 3-0.

6.0 OLD BUSINESS: None.

7.0 NEW BUSINESS: None.

*Commissioner Boyle arrives at 6:15 p.m.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer provided the parks report. Due to recent flooding, one fishing pier at Hamas Memorial Park was lost to the river. The structure was found down river and is unable to be retrieved due to the water levels. Applications for two maintenance positions are currently being accepted. Infields at Blackhawk Meadow Park have been installed. The Toro mower is being prepped for spring. Paul provided an update on the Athletic Field Projects. Windscreens, dugout player benches, and score boards continue to be installed on fields 1, 2, 5 & 6. The playground is onsite and the area has been marked. The first draft of the Volunteer Manual has been completed. An annual employee safety training is set to be implemented. Playground inspections will begin in April. Data collection for the audit was completed and the final audit should be available in May. The recreation report was provided by Nick Warrner. Highlights included the start of Spring Soccer on March 23rd and planning for the start of baseball and softball. Moving forward sports schedules, scores, and standings will be available at rockriversports.org which will take the place of Quick Scores. Commissioner Oracki suggested sending information home with students participating in swim through their physical education classes. Concerns regarding limited space and instructors were expressed as classes are at capacity. An update on the Tiger 10 Miler Race was provided and the new logo was unveiled. Preparation for the upcoming dance recital is underway. Recital tickets and flowers will go on sale April 6th at picture day. This year's recital will feature two shows. Concerns regarding the need to purchase tickets for both shows were expressed. Discussion occurred. The marketing report was provided. The summer brochure is close to being finalized. 2019 sponsorship solicitation for athletics and special events has begun. Several commitments have been received back.

8.2 BOARD REPORTS: Commissioner Oracki expressed concerns regarding older youth bullying younger youth to move from the courts due to limited space. Brief discussion occurred. Nick will follow up as necessary. Commissioner Wilmarth expressed concerns regarding track direction and visible signage. Nick will follow up as necessary. Suggestions for upcoming fitness class offerings were made. Suggestions included a Barre class and kickboxing.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Griffith made a motion to adjourn at 7:21 p.m.
Commissioner Boyle seconded the motion which passed unanimously on voice vote 4-0.

4-16-19 

Date

Signature

4-16-19 

Date

Signature