

Byron Park District Special Meeting Minutes
Tuesday, November 5, 2019 at 6:00 p.m.
Byron Park District Conference Room (420 N. Colfax)

1.1 Commissioner Oracki called the Special Meeting of the Board of Commissioners to order at 6:03 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Jeffrey, Oracki, and Wilmarth.

ABSENT: Griffith.

STAFF PRESENT: Director Paul Zepezauer and Marketing & Registration Manager Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Wilmarth made a motion to approve the agenda as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 4-0.

4.1 FY 2020 BUDGET REVIEW: Director Zepezauer provided an overview of the budgeting process. He advised staff were involved in budgeting at the program level in the Recreation Fund. The Income Statement Summary history and Total Fund Balance vs. Expenses was provided and reviewed. Fund Balances including Audited 2018, Projected 2019, and Projected 2020 were reviewed. Director Zepezauer advised some funds are limited in the amount that can be levied. He noted a planned fund balance reduction in the Corporate Fund and anticipates the Recreation Fund operating in the black. A new expense to the school district is included in the budget and is based upon the proposed changes to the Intergovernmental Agreement for the operating costs of the facility expansion. An update regarding the Park Grant was provided. Director Zepezauer reported it appears to still be an option that would open many possibilities if the district was selected. Director Zepezauer advised a majority of the current and projected fund balances are comprised of the Corporate, Recreation, and Bond Improvement funds. The Bond Improvement Fund will carry the largest balance due to the planned Johnson Park Improvements. EAV History and Tax Rate History were reviewed. Highlights of Fiscal Year 2020 included the Issuance of \$4,350,000 in bonds with a 15 year repayment. A planned reduction of the Corporate, IMRF, and Social Security fund balances. Utilization of the Paving & Lighting fund balances for a portion of the PE Center parking lot. Capital improvements included investment in the outdoor athletic fields, potential land acquisition, an addition to the fund balance for the future park development at Johnson Park, and significant investment in the PE Center which will benefit the Recreation Fund in the long term. A review of the FY 2020 Budget by Funds was conducted. The FY 2020 Recreation Fund was reviewed. Director Zepezauer advised the Athletics and PE Center Funds are operating at a deficit which will need to be addressed. Fee increases for athletic programs may need to be considered. Director Zepezauer advised the largest deficit is in the PE Center. A review of the

FY 2020 Capital Improvement Fund, which includes Athletic Fields, PE Center, Parks, Professional Services, and Technology was conducted. Director Zepezauer provided a copy of the proposed Budget & Appropriations Document, which were reviewed. Wage Increase information was provided with a copy of the 2019 NRPA Salary Survey information. Discussion occurred regarding the upcoming increase in minimum wage and the teen sub-minimum wage. The Capital Improvement Fund 10 Year Plan was reviewed. Upon conclusion of the review Director Zepezauer advised the next step is to place the budget on display for public viewing and officially approve the FY 2020 Budget at the December 17 Board Meeting.

5.0 OLD BUSINESS: None.

6.0 NEW BUSINESS: None.

7.0 CLOSED SESSION: None.

8.0 ADJOURNMENT: Commissioner Jeffrey made a motion to adjourn at 6:46 p.m.
Commissioner Boyle seconded the motion which passed unanimously on voice vote 4-0.

Rachel Oradi 11-19-19

Date

Signature

Julie 11-19-19

Date

Signature