



**Minutes of the Special Joint Board Meeting of  
Byron Park District Board of Commissioners/ Byron Board of Education  
Held at Byron CUSD #226, Board of Education Meeting Room, Byron IL  
Monday, October 2, 2017**

1.1 Byron CUSD President Ed Clift called the Special Joint Board Meeting of Byron Park District Board of Commissioners and Byron Board of Education to order at 6:36 p.m.

2.1 On roll call, the following were:

**BYRON PARK DISTRICT BOARD:**

**PRESENT:** Commissioners Boyle, Griffith, Jeffrey, and Wilmarth

**ABSENT:** Oracki;

**BYRON PARK DISTRICT ADMINISTRATIVE STAFF:**

**PRESENT:** Paul Zepezauer-Executive Director, Carrie Stralow-Aquatics and Recreation Administrator

**BYRON CUSD #226 BOARD OF EDUCATION:**

**PRESENT:** Ed Clift, Phil Kesler, Christine Lynde, Jeff Milburn, DJ Mumma

**ABSENT:** Carol Nauman

**BYRON CUSD #226 STAFF MEMBERS:**

**PRESENT:** Dr. James Hammack- Superintendent, Donna Dyal- BOE Recording Secretary, Jim Kann- Athletic Director, Evan Burris

**GUESTS:**

None.

3.0 **PUBLIC COMMENT:**

None.

4.0 **APPROVAL OF THE AGENDA:**

Mr. Clift asked if there were any additions, deletions or adjustments to the agenda. There were none.

Mr. Kesler made a motion to approve the agenda as presented.

Mr. Mumma seconded the motion, which passed unanimously on Voice Vote 6-0

Commissioner Jeffrey asked if there were any additions, deletions or adjustments to the agenda. There were none.

Commissioner Boyle made a motion to approve the agenda as presented.

Commissioner Griffith seconded the motion, which passed unanimously on Roll Call Vote 4-0.

**AYES:** Boyle, Griffith, Jeffrey, Wilmarth

**NAYS:** None

**ABSENT:** Oracki

**5.0 REVIEW OF THE CURRENT INTERGOVERNMENTAL AGREEMENT:**

Mr. Clift opened the meeting requesting feedback from board members and commissioners present. Commissioner Jeffrey commended both agencies for the continued willingness to work together in the best interests of the tax payers. Mr. Clift provided a brief history of how the Intergovernmental Agreement came to fruition and noted the importance of understanding the history of the school district and park district working together. Board Members and Commissioners conducted a review of the agreement. Dr. Hammack advised Section IV, numbers 4 & 5 are not accurate, as the Park District does not have internet access through the school. Dr. Hammack advised said section should be removed from the agreement. Mr. Kesler expressed security concerns, noting the school does not allow anyone to access the building during school hours without having a formal check-in completed. Mr. Kesler noted the school recently implemented a process to screen persons entering the building through an identification verification system. The verification system screens visitors against the Sex Offender Registry List and keeps a record of who is in the facility at all times. A Driver's License or State ID is scanned one time, an approved sticker is produced, the id is kept on record for future visits to be re-checked and produce a new sticker allowing access to the facility. Discussion occurred regarding logistics of implementing such a program. Commissioner Boyle expressed support in working with the school to better safeguard the facility. Commissioner Griffith inquired if the system can be shared. Director Zepezauer advised he spoke with Terry, noting the system is cloud based which will allow it to be easily shared. Mr. Clift asked Dr. Hammack and Director Zepezauer to work together on implementation. Director Zepezauer questioned if a policy has been prepared should the system produce a "hit" during the screening process. Dr. Hammack advised a policy has been prepared and he would be happy to work with Director Zepezauer. Christine Lynde referenced Section V, number 6 indicating one Park District Commissioner and one administrative staff member should partake as members of the School Districts Building and Grounds Committee. Commissioner Jeffrey explained due to staffing changes that may not have been followed, however, Commissioners would make an effort to attend moving forward. Commissioner Griffith expressed he is supportive of any opportunities that continue to offer a chance to better communicate. Christine Lynde noted meeting attendance should be easier now that it has moved to the evening hours the third Tuesday of the month Dr. Hammack stated Director Zepezauer has been a part of the decision making process since he began with the park district and feels the spirit of number 6 has been realized through all of the collaborative work that has occurred. Mrs. Lynde requested a copy of the Intergovernmental Agreement be made available on both websites. Director Zepezauer thanked the school board, Dr. Hammack and his staff for their ongoing partnership with the park district. Mr. Kesler noted activities occasionally coincide. Director Zepezauer advised he and Mr. Kann have been working together to look at activity scheduling to allow for more opportunities for participants. Mr. Kann concurred, noting the ongoing sharing of facilities will always be a challenge but both agencies want to benefit from the relationship to share space and improve programs. Mr. Kessler supports fostering that philosophy.

**6.0 RECOMMENDATIONS FOR MODIFICATIONS AND/OR UPDATES:**

As noted above, each Commissioner recommended the elimination of Section IV, numbers 4 & 5.

**7.0 APPROVAL OF THE INTERGOVERNMENTAL AGREEMENT:**

Mr. Clift made a motion to approve the Intergovernmental Agreement with the elimination of Section IV, numbers 4 & 5. Mr. Kesler seconded the motion. Motion passed on Roll Call Vote 6-0.

**AYES:** Clift, Kesler, Lynde, Milburn, Mumma, Nauman

**NAYS:** None.

Commissioner Jeffrey asked for a motion to approve the Intergovernmental Agreement as amended with the elimination of Section IV, number 4 & 5. Commissioner Wilmarth made a motion to approve the agreement with the elimination of Section IV, numbers 4 & 5. Commissioner Griffith seconded the motion. Motion passed on Roll Call Vote 4-0.

**AYES:** Wilmarth, Griffith, Jeffrey, Boyle

**NAYS:** None.

**ABSENT:** Oracki

**8.0 OTHER BUSINESS:**

None.

**9.0 ADJOURNMENT:**

Commissioner Jeffrey asked for a motion to adjourn. Commissioner Boyle moved to adjourn the meeting at 7:02 p.m. Commissioner Griffith seconded the motion, which passed unanimously on Roll Call Vote 4-0.

**AYES:** Jeffrey, Griffith, Boyle, Wilmarth

**NAYS:** None

**ABSENT:** Oracki

Mr. Kesler moved to adjourn the meeting at 7:02 p.m.

Mrs. Lynde seconded the motion, which passed unanimously on voice vote 6-0.

The meeting adjourned at 7:03 p.m.

Submitted by: Recording Secretary, Elaine Carow.

Approved by: Board President, Scott Jeffrey and Board Secretary, Judd Griffith on October 17, 2017.